



CREATIVE EUROPE Culture Subprogramme

EUROPEAN PLATFORMS

Call for Proposals EACEA 06/2017

Frequently Asked Questions

A list of questions and answers on the Call for Proposals EACEA/06/2017 can be found below. This toolkit has no legal value. It provides clarifications and additional guidance on the Call for Proposals. The only legally binding documents are the Call notice and the Guidelines; in case of contradiction with the FAQs, the former shall prevail. The Call for Proposals and the Guidelines can be accessed here: http://eacea.ec.europa.eu/creative-europe/funding/european-platforms-062017_en

Version 1: [March 2017]

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1. Eligibility criteria - Applicants

1.1 Is it possible to include member organisations from a third country in the geographical coverage of a platform?

Yes it is. Third country member organisations involved in the European platforms must be presented in the geographical coverage of a platform. Applicants are encouraged to present them within the estimated budget template (statistics geo-coverage).

1.2 How detailed should the agreement between coordinator and the members of a platform be?

The coordinator must enter and submit a sample written agreement between his/her organisation and the platform members, which will define the modalities of the platform, including the roles, rights and responsibilities of the member organisations. The written agreement must be aligned with the requirements of the [Guidelines](#), the technical and financial provisions of the [Framework Partnership Agreement](#) (FPA) and the [Specific Agreement](#) (SPA) along Parts B and C of their 'detailed description of the project' form. At a later stage, the Agency may request only to selected beneficiaries, clarifications on the written agreements if considered necessary.

2. Eligibility criteria - Countries

2.1 Which countries are eligible to participate in European Platforms?

Please consult the list of third countries participating in the programme or negotiating with the Commission at http://eacea.ec.europa.eu/creative-europe/library/eligibility-organisations-non-eu-countries_en

3. Budget and Financing

3.1 What is the maximum annual co-financing of the Union to a platform?

The Call for Proposals EACEA/06/2017 offers the opportunity for a 4 year [FPA](#). The **annual** maximum amount of the Union's co-financing is 500.000 € or 80 % of the total eligible costs, whichever is lower. Please see *§4 Available Budget* and *§11.2 Funding forms* of the [Guidelines](#).

3.2 Do the annual budgets for Years 1, 2, 3 and 4 have to be relatively similar or could there be an increase in the following years compared to the budget of Year 1?

Estimated budgets can be different as long as the maximum co-financing of 500.000,00 € or 80% of total expenses is respected. Please see *§4 Available Budget* and *§11.2 Funding forms* of the [Guidelines](#).

3.3 What is the financial support to third parties?

The applications may envisage the provision of financial support to third parties, in this case the eligible member organisations of a platform. In line with §11.1 (f) of the [Guidelines](#), the applications must include:

1. an exhaustive list of the types of activities for which a third party may receive financial support as detailed in § 6.3 of the [Guidelines](#),
2. the definition of the persons or categories of persons which may receive financial support (see § 6.1.3),
3. the criteria for awarding financial support,
4. the maximum amount to be granted to each third party and the criteria for determining it.

The amount of financial support per third party must not exceed 60.000 € per year.

The written agreement of the selected platform project between the coordinating entity and the member organisations must include the above information in line with the Unions' principles for equal and fair treatment. It will form part of the **annual** specific grant agreements.

Please see also Article II.11 - Financial support to third parties of the [FPA](#).

3.4 The Guidelines indicate that "the amount of financial support per third party must not exceed 60.000 €." However, the costs per platform member related to their first project year may be much higher than 60.000€. Are these costs eligible?

The **annual** financial support to third parties must not exceed the threshold of 60.000 €. Both self-financing and contribution of public/private sources are envisaged in the context of this Call.

Any further expenses beyond the threshold of 60.000 € for each member organisation, can be incurred directly only by the coordination entity. Although, subcontracting costs are envisaged for the implementation of activities, the member organisations cannot enter in direct sub-contracting relationship with the coordination entity in order to respect the principles of membership and the 'financial support to third parties'.

Please note that the coordination entity may enable, among others, the following activities: a) promoting artists and creators, especially emerging talents and their works, b) developing and building new audiences; and c) networking.

For further details, please see § 6.3 *Eligible activities* and § 11.1(e) *Financial Provisions, Implementation contracts/subcontracting* of the [Guidelines](#) as well as the question 3.9 on global invoices.

3.4 What are the eligible expenses for the member organisations of a platform?

The **annual** maximum financial support of 60.000 € per member organisation, may include, although not in an exhaustive manner, artists' fees, travel and subsistence expenses, artists' awards and administration. Please see § 11.2.1 *Eligible costs* of the [Guidelines](#). The coordinator must define the financial support to third parties at the written agreement for the platform in line with the criteria of the [Guidelines](#), the Part B – Financial Provisions of the [FPA](#) and the financial provisions of the [SPA](#). Models of these agreements are available at the [2017 Call page](#).

3.5 What are third country costs?

A third country is any non-participating country in the Creative Europe Culture subprogramme. Third country costs are the costs related to natural persons who are citizens of a third country, organisations based in a third country or activities taking place in a third country. A maximum of 30% of the total budget can be allocated to members from non-eligible countries. These expenses should be spread throughout the chapters (2-6) of the budget template and declared as third country and subcontracting costs.

3.6 Are administrative costs of member organisations eligible?

Yes. The administrative costs of eligible member organisations should be declared under chapter 1 'Costs of financial support to third parties (members of the Platform implementing eligible activities).' Please see § 11.2.1.1 *Eligible direct costs* of the [Guidelines](#) and Part B – Financial Provisions of the [FPA](#).

3.7 Are competition awards and prizes eligible costs?

Competition awards and prizes are eligible costs. The coordinator should define them in his written agreement with the member organisations of the platform.

Please see § 11.2.1.1 *Eligible direct costs* of the [Guidelines](#) and the [Article II.11.2 under the General Conditions of the FPA](#) model which are available at [2017 Call page](#).

3.8 Are artists' fees eligible costs?

Yes. Artists' fees are eligible costs. Please see § 11.2.1 *Eligible costs* of the [Guidelines](#) You must ensure that invoices and proofs of payment are available to the Agency and / or auditors upon request.

3.9 Is the procedure of global invoices per member organisation valid in this Call for Proposals?

The coordinator must define the modalities about the co-financing of third parties and the associated payment arrangements in the written agreement with the member organisations of a platform. Global invoices (the provision of a single invoice covering all the expenses of a member organisation) are advised for the treatment of third party co-financing. Each member organisation should address his/her global invoice to the coordinator, provide details about the implemented activities and the associated expenses along copies of invoices and proofs of payments made. The coordinator should ensure the availability of proof of payments made for the related global invoices.